



**EPPING FOREST CHILDREN & YOUNG
PEOPLE'S STRATEGIC PARTNERSHIP**

EPPING FOREST CHILDREN & YOUNG PEOPLE'S STRATEGIC PARTNERSHIP (CYPSP)

MANAGEMENT BOARD MEETING

Wednesday 19th Nov 2008 4 – 6pm

Woolston Manor

Present

Name of attendee	Position Held
Cllr Ann Haigh (Chair)	EFDC
Cllr John Spencer (Vice Chair)	ECC
Helen Gilbert	Extended Schools Coordinator, EFR LDG
Julie Chandler	EFDC Community & Cultural Services Manager
Lonica Vanclay	ECC, Locality Group Manager
Magde Brewin	St John's School
Brenda Towle	ECVYS
Jackie Scott	LDG EFS
Sarah Hurwood	Head, Epping Upland Primary School, EFR LDG
Helen Russell-Grant	ECC
Caroline Skinner	West Essex PCT
Cllr Joe Pike	ECC
Morag Strycharczyk	West Essex PCT
Simon Werrett (part of meeting)	Essex Police

1	Welcome/Apologies for Absence	ACTION
	Apologies were sent by Jacqui Foile; Gill Mann; Graham Alderton	
2	Minutes of the last meeting & matters arising	
	It was noted that Ann Haigh had sent her apologies to the previous meeting. Brenda Towle has attended the Commissioning Course and gave a very positive review of the training Commissioning Training is to be provided for CYPSP members	

WORKING TOGETHER TO IMPROVE THE WELL-BEING OF CHILDREN & YOUNG PEOPLE

3	Report back on 08-09 commissioning	
	Monitoring – Lonica and Paula Davies to work on and circulate a follow up monitoring report on the work of funded organisations.	LV / PD
4	CYPSP LAA responsibilities	
	The listing of LAA priorities for which the CYPSP was responsible was tabled and various comments were made. See attached table.	
5 & 6	Agreeing priorities for 09 onwards commissioning	
	<p>Key priorities as identified in the October workshop and as set out in the table were endorsed.</p> <p>This was discussed by both LDGs who confirmed that they knew the areas of need and gaps and needed more resources, especially people on the ground to deliver. The LDGs had themselves identified the same areas of need.</p> <p>Ann Haigh confirmed that at an All Party Parliamentary group, the same need for ongoing delivery capacity was identified.</p> <p>Brenda Towle reported that at the EFR LDG meeting she attended, partnership coordination was very positive.</p> <p>Difficulties of recruiting staff were also highlighted and it was noted that the high level of vacancies affected service delivery. London weighting impacts greatly on Epping Forest area.</p> <p>Commissioning It was reported that tendering starts March 2009. Therefore, the Board needs to agree specifications mid February to ensure availability at the end of February.</p> <p>It was suggested that killed and seriously injured was missing from the priorities. Elaine Beckett is to be asked about what works re KSI so this can be reflected in tendering as appropriate.</p> <p>On commissioning needs for healthy lifestyles - Gill Mann and Carol Evans are to be asked what the PCT commissioning plans re health are. It was acknowledged we also need to know that for other organisations. The Safer Communities Partnership should link into commissioning plans via Caroline Wiggins.</p> <p>A local service mapping exercise is being undertaken by Philip Towle. It was noted that we need information on where this has got to and on how do we gauge the success of existing delivery?</p> <p>It was agreed to set up a task and finish group to report by mid Feb 2009. The group should include the following people :</p> <ul style="list-style-type: none"> Caroline Skinner Gill Mann Caroline Wiggins TASCC rep Julie Chandler Magde Brewin <p>Details of CAMHs commissioning – CAMHs subgroup to discuss and propose this.</p> <p>Speech and language (S & L) – Problem with recruitment so initial proposals can not be actioned. Further discussion is needed on how to address this. It was suggested that Sarah Hurwood and Graham</p>	<p>LV</p> <p>LV and others to meet 10th Dec 2-4pm at EFDC</p>

