



EPPING FOREST CHILDREN & YOUNG PEOPLE'S STRATEGIC PARTNERSHIP

EPPING FOREST CHILDREN & YOUNG PEOPLE'S STRATEGIC PARTNERSHIP (CYPSP)

MINUTES - MANAGEMENT BOARD MEETING

Friday 16th Jan 2009 2 – 4 pm

EFDC Offices

Present

Name of attendee	Position Held
Cllr Ann Haigh (Chairman)	EFDC
Gill Mann (GM)	West Essex PCT
Elaine Beckett (EB)	Essex County Council
Julie Chandler (JC)	EFDC Community & Cultural Services Manager
Lonica Vanclay (LV)	ECC, Locality Group Manager
Alison Julian (AJ)	EFS ESCO
Brenda Towle (BT)	ECVYS
Paula Davies (PD)	Essex County Council
Morag Strycharczyk (MS)	West Essex PCT
Colin Rowell (CR)	LSP Administrator (Minutes)

1	Welcome/Apologies for Absence	ACTION
	<p>Apologies were sent by Helen Russell-Grant, Graham Alderton, Caroline Skinner, Sally Theodoreson, Magda Brewin, Simon Werrett, Peter Sadler, John Spencer, Sarah Hurwood, Jacqui Foile – who asked that the meeting be told that VAEF are trying to address the gap with engaging with CYPSP. At the moment there is a capacity issue.</p> <p>JC explained that John Houston (new LSP Manager has taken up his post) has started and would like to attend a meeting.</p> <p>Introductions were made – EB gave background to road safety.</p>	
2	Minutes of the Last Meeting & Matters Arising	
	<p>Minute accuracy – agreed.</p> <p>Meeting of 10th Dec took place. The meeting summary was incorporated into the document on themes and priorities for the CYPSP 09 which was circulated with the meeting papers and would be addressed later in the agenda.</p> <p>S&L – LV has gauged views via email. Comments have been made</p>	

WORKING TOGETHER TO IMPROVE THE WELL-BEING OF CHILDREN & YOUNG PEOPLE

	<p>leading to a proposal for commissioning, for further discussion later in the agenda. The Chairman said that it was difficult to fill educational psychologists and speech therapists posts and suggested the possibility of bursaries.</p> <p>Nigel Varnam has agreed to chair the Youth Activities group.</p> <p>No feedback received from Caroline Skinner. This will be addressed at the next meeting and Lonica will follow up separately for the current commissioning.</p>	
3	Update on 08-09 Commissioning and Agreement of Plans for priority 6	
	<p>The Chairman noted Waltham Abbey information on teenage pregnancy seems to contradict the data. Waltham Abbey health visitors don't see this as a problem, Princess Alexandra Hospital don't have a huge number of births to this group.</p> <p>It was pointed out that :</p> <ul style="list-style-type: none"> a) percentages of low actuals can skew data. b) Data are out of date, the most recent available covers 2003 – 2005 c) It was noted that data showed teenage conception and not births. <p>It was noted that Athena Daniels is now in post in the PCT to lead on this and could help clarify this.</p> <p>All priorities have been agreed and signed off except Speech and Language (S & L). There is £16,780 left to spend. It was agreed that this priority should proceed despite the difficulties experienced recruiting S & L therapists. It was noted that Claire Peters, EP, has already trained all but 1 of the primary schools in EFR using the Speaking Out resource and this has been well received. She is now piloting Narrative Therapy in 2 schools. There was a definite need to develop this in EFS – but no capacity.</p> <p>Various suggestions were made about how S & L could be taken forward :</p> <ul style="list-style-type: none"> a) Train in Primary Schools in EFS using the Speaking Out resource. b) Train teachers and teaching assistants in narrative therapy. c) Consider whether I CAN can provide training to deal with capacity issues. There could be an issue over long term sustainability, however, if I CAN were commissioned. d) Find a general trainer with the appropriate skills. This would have to subject to a tendering process, which may be difficult given the very short timescale. However it would be possible to undertake a pilot project. e) Purchase training resources for schools. f) Possibility of using college students studying in this area. g) See whether art-time therapists would do some extra hours. <p>It was agreed that contact with S&L therapists should be maintained. It was also recognised that links with libraries and Adult and Community Learning need to be; and with nurseries, children's centres and playgroups as starting in the early years was very important.</p> <p>EB suggested a pilot be run to identify a 'champion' in nurseries and schools. This was agreed as a possible approach.</p>	<p>MS</p> <p>MS to research availability of part time therapists and with LV / PD/contact I CAN and other organisations about developing plans for early language skills with parents.</p>

	<p>Comment was made that Children's Centres were not reaching their target audience, those with S&L problems. They may also be not reaching and putting off the people who need them most; they need to become more friendly and accessible.</p> <p>LV and PD to meet to discuss training, resources and championing with a view to finding a trainer. LV to email outcome to AH.</p> <p>The Chairman reported the Chairs meeting noted that across our area, commissioning was less than has been allocated in the past. The question was asked – what happens to money if areas do not spend their allocation. The under spend could be redistributed to other CYPSP areas. There may be practical issues in doing this.</p>	
4	JAR and Children's Trust Approach Review and Feedback	
	<p>The Chairman reported that she raised at the last Chair's meeting that the outcome of the JAR was still not known and feedback has been slow.</p> <p>LV reported that the JAR is about to be published but is awaiting the outcome of the Comprehensive Performance Assessment to which it is linked. Generally services were satisfactory or good. Safeguarding has a long way to go. The conclusions reflect the self assessment. No action plan is available yet.</p> <p>LV provided an outline of key messages from the Children's Trust approach review that have come from county CYPSP. There is no formalised sign off of plans and accountability, this is to be addressed. It shows that planning and architecture of local CYPSP is fine, and links with the Co CYPSP and Safeguarding Boards need strengthening</p> <p>The Chairman reported from Chairs meetings that there has been little movement on joint commissioning between health and ECC and this is to be taken forward. Essex is one of 8 Las with the greatest gap between those who have and those who don't and more needs to be done, including on extending services and achieving agreements between schools and providing agencies. There are also issues around joint working between schools and children's centres.</p> <p>JC reported that provision by the District of activities that would help achieve the full extended schools services is inhibited by the high charges of schools. A common low cost policy would help.</p>	<p>JC to set out in email and LV to followup with schools explaining the issue</p>
5	Continuing Development of 09 onwards Commissioning Priorities.	
	<p>BT reported that Epping Forest rural has a lack of youth provision. Some aspects of the figures reported in the review were discussed</p> <ol style="list-style-type: none"> a) Ref report item 4 para 2. It was noted that 'higher than average percentage' is higher than a low average. b) There is no mention of KSI in the 'Stay Safe' section. c) EB pointed out that the KSI figures do not include young drivers, this has a significant impact on the figures. d) Be Healthy section – rate of conception showing as 22.2%. This value was questioned. e) Chlamydia figures are for those tested. <p>It was noted that the data covers a number of age groups, making comparison across data difficult.</p> <p>PD said that the report compiler would welcome any feedback. To this</p>	

	<p>end it was agreed that Vanessa would contact MS and EB to validate figures. Vanessa will contact CR for contact details.</p> <p>PD pointed out that this priority setting was for funds from 1st Oct 09 for the Local Priority Fund (formerly social care, Children's Fund and Connexions). EF is already some way through the process.</p> <p>LV said that we need to clarify what we need to do next.</p> <p>PD handed out the commissioning toolkit and reviewed the contents with the group.</p> <p>LV – some aspects in all areas are yet to be decided. Where decisions are close to be being made, items with the biggest impact and need will take priority.</p> <p>Discussion and decisions included in the attached document - EF Commissioning Priorities Jan 09.</p> <p>This will be reviewed at County level on 3rd February and local CYPSPs will need to develop the detail before end February for tendering.</p>	<p>PD to contact Vanessa</p>
6	<p>CYPSP input to LSP Response to Gypsy & Traveller Sites</p> <p>LSP has asked all groups to respond to the consultation paper. Points raised were :</p> <ul style="list-style-type: none"> a) There could a large number of children requiring services b) Tracking travellers and therefore providing health support to children is difficult c) If school nurses are to provide support to traveller children they will need rapid access to records. This is currently not available. d) The size and number of pitches was considered. Smaller sites would be easier to manage (fewer children per location) from the point of view of the children. e) It was agreed that the views of the travellers need to be considered. <p>It was agreed that the Chairman would respond to the LSP with these points.</p>	<p>Chairman</p>
7	<p>Nomination of Chair and Vice Chair</p> <p>Theresa Smith was due to come back from maternity leave; however she has a new West wide role in the PCT (As Assistant Director Children's Services) and will not be able to Chair the CYPSP..</p> <p>It was noted that Cllr John Spencer was shown as being vice chair on previous minutes. This is not the case.</p> <p>No nominations for chair or vice chair were received at the meeting.</p> <p>It was agreed to approach Caroline Skinner as a possible chair.</p> <p>LDGs are to be approached for nominations for vice chair.</p>	<p>LV LV</p>
8	<p>Dates for next meetings</p> <p>Current 2009 meeting dates were left unchanged and will be reviewed at the next meeting.</p>	
9	<p>Any other business</p> <p>None</p>	